

MUNROS' DRIVING INSTRUCTION, INC

TERMS & CONDITIONS OF TEEN TRAFIC SAFETY ED COURSE

1. Students must be at least **15 years old by the first day of class** (& under 18). A Driver's Ed course consists of:
 - **34 hours** of classroom instruction (incl. ZED- a computer driving simulation program)
 - **5 hours** of drives behind-the-wheel
 - **5 hours** of in-car observations
 - Some homework, weekly quizzes and a Final Exam given on last day; all with passing scores of 80+%.
 - A parent/guardian must also attend a one hour meeting held in the classroom on **the 2nd day of class, last hour** and sign in as proof of attendance.
2. Students will be considered complete once all course requirements (above) are met and balance is paid in full. If a student fails the course, the full tuition will be required upon enrollment of another course. Minimum length of a course for all locations except the San Juan Islands is 5 weeks; maximum length to complete a course is 3 MONTHS from the start date of the course. Course tuition varies by location; \$399-\$625. Balance must be paid in full by the FIRST day of the course.
3. Students are required to have his/her learner's permit before they will be able to begin driving lessons; please have it by the 2nd day of class. (See Welcome Letter for Permit Application process). Students must have their permit with them to during their drives. No permit, no drive. The lesson will be forfeited and another driving lesson must be purchased at the discounted rate of \$50.
4. Driving lessons must be integrated with the classroom lessons and most often will extend beyond the classroom portion of the course. Driving instruction is done outside the classroom time by appointment. Students will sign up for their FIRST DRIVE during first week of class. They may be assigned instructors, times, partners. ****IMPORTANT****: **The 3rd drive must be completed by Day 15 of class.** Failure to comply with this rule could result in failure to complete the course. Student must then re-register, pay tuition again and re-take entire course. Each driving instructor will maintain compliance but missed drives, cancellations, etc. could affect this. We will do everything we can BUT you must be willing to be flexible also. This is MANDATORY.
5. *Munros' Driving Instruction* requires students to **log 15 hours** of driving practice with a parent/guardian & show their drive log by the end of class. Dept. of Licensing requires **50 hours** of guided practice driving—10 hours of which are at night -- before they can get their license.
6. Students must pick up and bring to class a WA State Driver's Guide manual at any Dept. of Licensing or: <http://www.dol.wa.gov/driverslicense/docs/driverguide-en.pdf>.
7. **(please initial)** We will read and become familiar with the INTERMEDIATE DRIVERS LICENSE REQUIREMENTS found in the WA State Driver's Guide or at <http://www.dol.wa.gov/driverslicense/teens.html>
8. A student may not miss more than 3 CLASSES **AND** they cannot miss the FIRST 3 DAYS in a row. Late enrollments are not allowed after the 2nd day of the class. **ALL MISSED CLASSES MUST BE MADE UP** within **3 months** of the **start date** of their class. Missed classes disqualify students from taking the free Written Test on the last day of the class (Day 17) after the class has been dismissed.
9. Students will be given a **FREE** written test on the **last** day of class **IF**: a) No classes have been missed b) All assignments are complete & turned in c) Final exam is passed by 80% or more; d) Balance is paid in full. **If students do not meet these requirements by the last day of class, they must schedule their written test at a later date; fee is \$30.**
10. **Refund Policy:** We require a **14 day notice** if you are withdrawing or transferring from a class to avoid a \$75 service fee. 50% of tuition will be refunded after the 3rd day of class. (No refunds on partial payments). There will be NO REFUNDS after the 4th instructional day of the class.
11. If a driving lesson is missed or cancelled less than **48 hour** notice, the drive lesson will be forfeited. Another driving lesson must then be purchased at a discounted rate of \$50.
12. Each student shall receive one curriculum packet; replacement fee is \$10.00.
13. If balance on account is not paid in FULL by the LAST day of the class, a \$25 finance charge will incur.

PLEASE READ, SIGN & PRINT YOUR NAME THEN BRING TO FIRST DAY OF CLASS

I have read the above and agree to follow ALL of the above terms.

STUDENT: _____ DATE: _____

PARENT/GUARDIAN: _____ DATE: _____